

**Appendix No. 14
to the CONTRACT ON ELECTRONIC DATA INTERCHANGE IN COMMERCIAL
COOPERATION**

Standardization of the “ORDER” message

Company: Globus ČR, v.o.s.
Registered office: Kostelecká 822/75, 19600 Praha 9, Čakovice
Registered in the Commercial Register maintained by the Municipal Court in Prague,
Section A, Insert 16077
Company ID No.: 63473291
Tax ID No.: CZ63473291
Represented by: Mr. Václav Kulháněk

and

Company:
Registered office: Registered in the

Company ID No.:
Tax ID No.:
Represented by:

(the above-mentioned entities are hereinafter referred to as the “Parties”)

Based on their mutual agreement, the parties conclude the following appendix to
**CONTRACT ON ELECTRONIC DATA INTERCHANGE IN COMMERCIAL
COOPERATION**

Its aim is to decide on procedures applicable for the “ORDER“ report, in compliance with the agreed cooperation,
according to the design programmed documentation of both subjects.

**1. Summary of mandatory and optional items in the electronic message “ORDER” for
Globus ČR.**

Order – Heading	Type	Length	Mandatory	Note
UNA (contains the functional sequence of characters)			Yes	Information from the envelope message
Order number	Char	9	Yes	
Document type - code	Char	3	Yes	220
Order issue date and time	Date	12	Yes	Format CCYYMMDD or CCYYMMDDHHMM
Delivery date/time, requested	Date	12	Yes*1	Format CCYYMMDD or with time CCYYMMDDHHMM
Free text	Char	35	No*2	
Promo event indication	Char		No*2	
GLN purchaser – customer code	CharN	13	Yes	8594031170006
GLN orderer code	CharN	13	Yes*3	
GLN delivery place code	CharN	13	Yes*3	
HLN seller – supplier code	CharN	13	Yes	
GLN distribution warehouse - supplier	CharN	13	No*4	

*1 The delivery time shall only be stated in orders to central warehouses (e.g. Jirny, TKK Dašice, OZ Lipence) and by suppliers who have agreed with the Trade Department on using such information.

*2 It is used in orders for discounted goods or as supplementing information for the supplier to the entire order.

*3 This is indicated in case the order is issued for TKK Dašice, Fresh food central storage Jesenice or the Gastronomy department (restaurant), when the segment Order is completed with Hypermarket GLN /Jirny central warehouse, and the segment Delivery place is completed with Gastronomy GLN/TKK Dašice, Jesenice.

*4 This information is stated if requested by the supplier.

Order - Items	Type	Length	Mandatory	Note
Line serial No.	Char		Yes	
EAN product code	CharN	Max.14	Yes	
Supplier's product number	Char		No	
Product name	Char	35	No	
Ordered quantity	Num		Yes	
Quantity unit of measurement	Char		No	
Free text	Char	35	No*2	

2. “ORDER” confirmation

2.1. Each order dispatched from Globus ČR, has to be confirmed by the supplier within the shortest possible time by the confirmation message of the “CONTROL” type to ensure control of delivery of orders to the supplier.

3. Mandatory fields in “ORDER”

3.1. The Parties have agreed that the dispatched messages shall contain all particulars specified in the program design documentation.

3.2. In case of any ambiguities concerning the contents of the message, the document shall be issued in the usual form (in the paper form by fax) and the contents of such document shall be considered by the Parties as the decisive and the only valid contents.

4. Data line structure in “ORDER” – articles

4.1. The data structure in the order has to correspond to the products listed in the information system of Globus ČR, v.o.s..

5. Quantity units and designation of items by “EAN”

5.1. The Parties have agreed on the use of the quantity unit and on the designation of items by EAN for dispatch of “ORDER” messages.

6. Acceptance of Electronic Documents

6.1. The Parties confirm that they have made the required tests and have set, after mutual approval, the date as the first day from which the ORDER messages shall be sent solely in the electronic form. As of the same date, the dispatch of these messages in the existing way (by fax or e-mail) shall end and such messages may only be sent in cases where they cannot be sent in the electronic form due to force majeure, to minimize any potential damage.

This appendix is an inseparable part of the CONTRACT ON ELECTRONIC DATA INTERCHANGE IN COMMERCIAL COOPERATION and comes into effect on the day it is signed by the last of the parties.

In Prague on

In.....on.....

On behalf of:
Globus ČR, v.o.s.

On behalf of:

Signature:

Signature:

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